

UNITED STATES DEPARTMENT OF AGRICULTURE

Farm Service Agency
Washington, DC 20250

Notice AO-1193

For: FSA National and State Office Employees

EDSO Program Assignments

Approved by: Acting Administrator



1 Overview

A

Background

Because of several changes in personnel, the list of personnel and assignments in Notice AO-1175 is out-of-date. This notice provides an updated list of EDSO contacts for guidance in obtaining assistance from EDSO.

B

Purpose

This notice provides information on:

- EDSO workflow
- program responsibilities of employees reporting to EDSO.

C

Effective Date

The EDSO program assignments in this notice are effective immediately.

2 EDSO Responsibilities

A

**EDSO
Assignments**

See Exhibit 1 for key EDSO employee:

- names
- telephone and FAX numbers
- program assignments.

Continued on the next page

Disposal Date

April 1, 2000

5-28-99

Distribution

All FSA National and State Office employees

Page 1

2 EDSO Responsibilities (Continued)

B

Contacts

State Office personnel and SED's shall direct **all** program questions, issues, program-related telephone calls, and written correspondence to the appropriate program division, which is the primary contact.

Direct to EDSO **only** correspondence for EDSO response. Address **all** other correspondence to the appropriate program division using the STOP Code for that division. Do **not** send correspondence through EDSO.

EDSO shall serve SED's and State Offices as a secondary contact if they are not receiving a response from the primary contact in a timely manner.

Note: EDSO no longer requires copies of correspondence sent to primary contacts.

C

Advisory Committees

EDSO will be the facilitator who will activate and keep involved the STC and SED National Advisory Committees. These Advisory Committees will be involved in recommending changes in FSA programs, reviewing proposed changes, and keeping the Administrator's Office apprised of current issues in agriculture regionally and nationally.

EDSO employees will serve as a primary contact if any SED requests that an SED or STC National Advisory Committee review specific programmatic barriers that hinder effective service to all of FSA's potential customers.

D

EDSO Employees

Directly contact appropriate EDSO employees for:

- State and County personnel issues and problems
- State budgets
- reporting fraud, investigations, and delivery problems.

Note: When a case of fraud or abuse is reported, follow the instructions in 9-AO and contact OIG immediately. For other cases that are discovered while checking or working with a case or file, follow procedure in 4-CP.

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2 EDSO Responsibilities (Continued)

D EDSO Employees (Continued)

Use **EDSO** staff as **primary** resources for the following:

- ensuring that responses from program divisions are provided in a timely manner
- coordinating responses requiring input from more than 1 division
- ensuring consistency of responses
- disaster updates and reports
- inter-Agency and Departmental issues
- outreach, farmer market, and gleaning activities
- congressional inquiries
- weekly activity reports and briefing material requests for Secretarial visits
- personnel issues and general and individual cases
- staffing
- budgets
- EEO and CR investigative and resolution issues
- responding to hotline complaints
- COC elections and STC appointments
- questions and issues regarding SED and STC National Advisory Committees

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2 EDSO Responsibilities (Continued)

D

**EDSO
Employees
(Continued)**

- reporting fraud, investigations, the need for investigations, other reportable offenses, and delivery disruptions or problems
 - Support Services Bureau issues
 - administrative convergence
 - strategic planning
 - automation issues.
-

E

**Obsolete
Material**

Notice AO-1175 is obsolete.

EDSO Assignments

Employee	Telephone Number	FAX Number	Assignments
Robert Springer	202-690-2807	202-690-3309	<ul style="list-style-type: none"> Executive Director for State Operations
Sharon Edwards	202-690-2807	202-690-3309	<ul style="list-style-type: none"> Secretary
Phil Blalock	202-720-7576	202-690-3309	<ul style="list-style-type: none"> Acting Deputy to EDSO OIG/Hotline complaints Contact for Under Secretary and Secretary's Offices EDSO speaking representative STC Leadership Group contact
Theresa Gouker	202-690-1096	202-690-3309	<ul style="list-style-type: none"> Secretary (also for Eddie Moore)
John Chott	202-720-9710	202-690-3309	<ul style="list-style-type: none"> Personnel appeals
Tim Denley	202-720-2117	202-690-0434	<ul style="list-style-type: none"> Contact person for SED's STC appointments Coordinator for SED/STC communications
Jim Monahan	202-720-8202	202-690-0434	<ul style="list-style-type: none"> Congressional contacts SED Leadership Council contact Contact person for SED's Special assignments
Sue King	816-926-6189	816-823-2464	<ul style="list-style-type: none"> Liaison with KCMO Gleaning/farm markets GIS Community food security initiative
Ron Holling	202-720-8530	202-690-3309	<ul style="list-style-type: none"> Y2K Special projects
John Smythe	503-792-5538	530-792-5552	<ul style="list-style-type: none"> NAP/disaster-related issues Special assignments EDSO speaking representative

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EDSO Assignments (Continued)

Employee	Telephone Number	FAX Number	Assignments
Lou Anne Kling	202-690-1098	202-690-4727	<ul style="list-style-type: none"> • Outreach Program Coordinator • Asian and Women Outreach
Mike Hill	202-260-5918	202-690-4727	<ul style="list-style-type: none"> • Native American Outreach • Outreach budgets
Cliff Herron	202-720-7619	202-690-4727	<ul style="list-style-type: none"> • African American Outreach
Jorge Comas	202-690-1700	202-690-4727	<ul style="list-style-type: none"> • Hispanic American Outreach
Cecile Douglas	202-260-5876	202-690-4727	<ul style="list-style-type: none"> • Secretary
Trudy Kareus	202-720-3804	202-690-0820	<ul style="list-style-type: none"> • Y2K issues • Special projects • EDSO speaking representative
Anita Fisher	202-720-3594	202-690-0434	<ul style="list-style-type: none"> • Personnel issues and settlements • Staffing and ceilings • Travel issues • SED or STC Advisory Committee
David Nix	202-720-7094	202-720-4604	<ul style="list-style-type: none"> • Farm loan issues • Disaster-related issues and reports • FMD, claims • SED or STC Advisory Committee
Karl Choice	202-720-8782	202-720-5900	<ul style="list-style-type: none"> • COC issues • COC elections • MSD, space and leasing issues • STC minutes
Linda Cronin	202-720-7228	202-720-5900	<ul style="list-style-type: none"> • Administrative convergence • Price Support, DACO issues • COR issues • SED or STC Advisory Committee
Sheila Ball	202-720-3593	202-690-0434	<ul style="list-style-type: none"> • Secretary (also for Tim Denley and Jim Monahan)
Tim Carter	202-720-4746	202-720-4604	<ul style="list-style-type: none"> • Small farm issues • Dairy • Board nominations • EDSO speaking representative

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EDSO Assignments(Continued)

Employee	Telephone Number	FAX Number	Assignments
Vacant	202-720-6803	202-205-2953	<ul style="list-style-type: none"> • Program investigations and audits • Personnel issues and settlements • Appeals and litigation • SED or STC Advisory Committee
Star Bryant	202-720-0183	202-720-5900	<ul style="list-style-type: none"> • Conservation • Tobacco/peanuts issues • EEO/CR issues
Sederis Fields	202-720-7552	202-690-0434	<ul style="list-style-type: none"> • CR performance • Mediation issues • Black farmers settlement
Debbie Mills	202-720-4746	202-720-4604	<ul style="list-style-type: none"> • Secretary
Vacant	202-720-6803	202-205-2953	<ul style="list-style-type: none"> • Public relations • Legislative affairs • EDSO speaking representative
Chuck Berge	202-720-6941	202-720-8827	<ul style="list-style-type: none"> • Personnel issues and settlements • Staffing and ceilings • State and Field Office budgets • Workload and work measurement
Charles Sims	202-720-0063	202-205-2953	<ul style="list-style-type: none"> • Automation/ITSD • Strategic planning • FSA office tracking
Ken Nagel	202-720-7890	202-720-5900	<ul style="list-style-type: none"> • PA issues, AMTA • PL, farm records • Compliance issues • SED or STC Advisory Committee
April Fenwick	202-720-6803	202-720-2953	<ul style="list-style-type: none"> • Secretary